St. John the Baptist Catholic Montessori School

Policy: **ADMISSIONS MANAGEMENT POLICY**

Effective:

Revised: 12/12/19

I. *Purpose:*

St John the Baptist Catholic Montessori School admits students according to procedures resulting from policy.

II. *General Statement of Policy:*

In honoring of the Archdiocesan Catholic Education Philosophy that their Catholic Schools will be inclusive, St. John the Baptist Catholic Montessori School holds an annual enrollment period in order to enroll new students. If the number of applications exceeds the capacity of the grade level during the enrollment period, names will be placed on a wait list.

Occasional openings occur during the school year and are dependent on space available in the classrooms. Openings are filled on the Admissions Priority according to the proposed school configuration and grade-level configuration for the next year during the enrollment period:

I. Students who are already enrolled.
II. Siblings of those enrolled
III. Children of staff/faculty
IV. Parishioners
V. Non-parishioners

If applications are received outside of the enrollment period, St John the Baptist Catholic Montessori School shall give waitlist preference to a sibling or foster siblings of an enrolled child and may give waitlist preference for enrolling children of the school's staff before accepting other pupils by waitlist.

III. *References:*

Minn. Statute 124E.11